13 February 1903

MEMORANDUM FOR: Deputy Director (Intelligence)

Effective at once I would like it to be made standard procedure that the Director's and my copies of the President's Checklist contain copies of all documents which are taken by the OCI officer to the White House in the morning.

The Director and I must be protected on intelligence items which are covered during the White House sessions when the Checklist is delivered and I want to insure that the Director and I are provided copies of those items.

> marchail 5. Carter Proutenant General, USA Beding Director

EHKnoche:bd (12 Feb 63)

Orig - DD/I

1 - O/DCI

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1 - Ex. Dir.

I - ER

EXECUTIVE REGISTRY FEE